

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, January 24, 2023
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve
	Walter Sarapuk	Deputy Reeve (arrived at 10:05 a.m., left the meeting at 3:35 p.m. and rejoined at 3:41 p.m., left the meeting at 4:00 p.m.)
	Jacquie Bateman	Councillor
	Cameron Cardinal	Councillor (left the meeting at 2:35 p.m. and rejoined the meeting virtually at 2:58 pm.)
	Darrell Derksen	Councillor
	David Driedger	Councillor
	Ernest Peters	Councillor
	Garrell Smith	Councillor
	Lisa Wardley	Councillor
REGRETS:	Peter F. Braun	Councillor
ADMINISTRATION:	James Thackray	Chief Administrative Officer
	Byron Peters	Director of Projects & Infrastructure
	Jennifer Batt	Director of Finance
	Don Roberts	Director of Community Services
	Caitlin Smith	Director of Planning & Agriculture
	John Zacharias	Director of Utilities
	Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary

ALSO PRESENT: Member of the Public

Minutes of the Committee of the Whole Meeting for Mackenzie County held on January 24, 2023 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION COW-23-01-01 **MOVED** by Councillor Driedger

That the agenda be adopted with the following additions:

- 4. b) Fort Vermilion Recreation Society
- 5. h) 2023 Operating Grants for Non Profits
- 5. i) Aggregate Cap Levy

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

**3. a) Minutes of the August 16, 2022 Committee of the
Whole Meeting**

MOTION COW-23-01-02

MOVED by Councillor Wardley

That the minutes of the August 16, 2022 Committee of the
Whole Meeting be adopted as presented.

CARRIED

BUSINESS:

5. a) Alberta Games Survey Response

MOTION COW-23-01-03

MOVED by Councillor Cardinal

That a recommendation be made to Council that the Alberta
Games Survey be amended and recirculated.

CARRIED

BUSINESS:

5. b) Business Incentive Draft Bylaw - 2nd Review

MOTION COW-23-01-04

MOVED by Councillor Derksen

That a recommendation be made to Council for administration
to highlight value added to the Business Incentive Draft Bylaw
as discussed.

CARRIED

BUSINESS:

**5. c) Cheque Registers – December 12, 2022 – January
20, 2023 (HANDOUT)**

MOTION COW-23-01-05

MOVED by Councillor Peters

That the cheque registers, from December 12, 2022 – January
20, 2023, and November & December 2022 online payments
be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 10:51 a.m. and reconvened the meeting at 11:00 a.m.

DELEGATIONS:

4. a) Royal Canadian Mounted Police (RCMP) – Crime Statistics

Reeve Knelsen recessed the meeting at 12:10 p.m. and reconvened the meeting at 12:57 p.m.

MOTION COW-23-01-06

MOVED by Councillor Wardley

That the RCMP crime statistics reports be received for information.

CARRIED

BUSINESS:

5. d) MasterCard Statements – November 2022 (HANDOUT)

MOTION COW-23-01-07

MOVED by Deputy Reeve Sarapuk

That the MasterCard statements for November 2022 be received for information.

CARRIED

BUSINESS:

5. e) FIN028 Credit Card Use Policy - MasterCard Loyalty Reward Points

MOTION COW-23-01-08

MOVED by Councillor Bateman

That the FIN028 Credit Card Use Policy - MasterCard Loyalty Reward Points report be received for information.

CARRIED

DELEGATIONS:

4. b) Fort Vermilion Recreation Board (ADDITION)

Reeve Knelsen recessed the meeting at 2:20 p.m., Councillor Cardinal left the meeting at 2:35 p.m. and Reeve Knelsen reconvened the meeting at 2:38 p.m.

Councillor Cardinal rejoined the meeting virtually at 2:58 p.m.

MOTION COW-23-01-09
Requires Unanimous

MOVED by Councillor Smith

That a recommendation be made to Council that administration release an additional 15% of the 2023 Operating Grant to the Fort Vermilion Recreation Board.

CARRIED UNANIMOUSLY

MOTION COW-23-01-10
Requires Unanimous

MOVED by Councillor Wardley

That a recommendation be made to Council that a letter be written to the Fort Vermilion Recreation Board regarding grant reporting requirements including budget parameters and requesting a meeting with the Board.

CARRIED UNANIMOUSLY

BUSINESS:

5. f) Action List Review

MOTION COW-23-01-11

MOVED by Councillor Wardley

That the Action List Review be TABLED to the next Committee of the Whole Meeting.

CARRIED

Deputy Reeve Sarapuk left the meeting at 3:35 p.m.

BUSINESS:

5. g) Fee Schedule Bylaw 1277-23

MOTION COW-23-01-12

MOVED by Councillor Wardley

That a recommendation be made to Council to pass the first, second and third readings of Bylaw 1277-23 being the Fee Schedule Bylaw for Mackenzie County as amended.

CARRIED

Deputy Reeve Sarapuk rejoined the meeting at 3:41 p.m.

BUSINESS:

5. h) 2023 Operating Grants for Non-Profits (ADDITION)

MOTION COW-23-01-13
Requires Unanimous

MOVED by Councillor Wardley

That a recommendation be made to Council to release the remaining 50% of the Non-Profits 2023 Operating Budget.

CARRIED UNANIMOUSLY

BUSINESS:

5. i) Aggregate Cap Levy (ADDITION)

MOTION COW-23-01-14
Requires Unanimous

MOVED by Councillor Peters

That the Aggregate Cap Levy discussion be received for information.

CARRIED UNANIMOUSLY

POLICY REVIEW:

6. a) Policy ADM060 - Social Media

MOTION COW-23-01-15

MOVED by Councillor Bateman

That a recommendation be made to Council to approve Policy ADM060 - Social Media as presented.

CARRIED

Deputy Reeve Sarapuk left the meeting at 4:00 p.m.

POLICY REVIEW:

6. b) Policy RESV025 – Fort Vermilion Fire Hall Reserve

MOTION COW-23-01-16

MOVED by Councillor Bateman

That a recommendation be made to Council to approve Policy RESV025 - Fort Vermilion Fire Hall Reserve as presented.

CARRIED

MOTION COW-23-01-17

MOVED by Councillor Wardley

That a recommendation be made to Council to suspend the 2023 Capital Budget for the Fort Vermilion Fire Hall Roof Project.

CARRIED

POLICY REVIEW:

6. c) Policy RESV026 – La Crete & Area Fire Hall Reserve

MOTION COW-23-01-18

MOVED by Councillor Driedger

That a recommendation be made to Council to approve Policy RESV26 – La Crete & Area Fire Hall Reserve as presented.

CARRIED

Reeve Knelsen recessed the meeting at 4:15 p.m. and reconvened the meeting at 4:30 p.m.

POLICY REVIEW:

6. d) Policy UT006 - Municipal Rural Water Servicing

MOTION COW-23-01-19

MOVED by Councillor Smith

That the Municipal Rural Water Servicing Policy be TABLED to the next Committee of the Whole Meeting.

CARRIED

CLOSED MEETING:

7. a) Closed Meeting

MOTION COW-23-01-20

MOVED by Councillor Bateman

That Council move into a closed meeting at 5:11 p.m. to discuss the following:

- 6. a) Town of High Level Annexation (*FOIP, Sections 21 & 23*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Deputy Reeve Sarapuk
- James Thackray, Chief Administrative Officer
- Byron Peters, Director of Projects & Infrastructure
- Jennifer Batt, Director of Finance
- Caitlin Smith, Director of Planning & Agriculture
- John Zacharias, Director of Utilities
- Don Roberts, Director of Community Services
- Louise Flooren, Manager of Legislative & Support Services/Recording Secretary

MOTION COW-23-01-21

MOVED by Councillor Peters

That Council move out of a closed meeting at 5:16 p.m.

CARRIED

CLOSED MEETING: **7. a) Town of High Level Annexation**

MOTION COW-23-01-22 **MOVED** by Councillor Wardley

That the Town of High Level Annexation review be TABLED to the January 25, 2023 Regular Council Meeting.

CARRIED

NEXT MEETING DATE: **8. a)** Committee of the Whole Meeting
March 28, 2023
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **9. a) Adjournment**

MOTION COW-23-01-23 **MOVED** by Councillor Peters

That the Committee of the Whole meeting be adjourned at 5:16 p.m.

CARRIED

These minutes were approved at the March 16, 2023 Committee of the Whole Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Byron Peters
Interim Chief Administrative Officer

